

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Jason

* Family name

Drage

* E-mail

jason@churchgatesausage.co.uk

Main telephone number

Include country code.

Other telephone number

01279444812

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

☒ Yes☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

CHURCHGATE FARM FOODS LTD

If your business is registered, use its registered name.

VAT number

-

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

JASON DRAGE

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

LIMITED LIABILITY COMPANY

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /

* Nationality Documents that demonstrate entitlement to work in the UK

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

It is a retail shop with an outside area, we wish to sell alcohol at the outside area where we do a BBQ, we would also like to offer off sales that match our food products for people to consume at home.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes ☒ No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☐ Yes ☒ No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes ☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

☐ Yes ☒ No

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes ☐ No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

BBQ with music played from a small un-amplified docking station

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☐ Yes ☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes ☒ No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes ☒ No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

WEDNESDAY

Start 09:00

End 23:00

Start

End

THURSDAY

Start 09:00

End 23:00

Start

End

FRIDAY

Start 09:00

End 23:00

Start

End

SATURDAY

Start 09:00

End 23:00

Start

End

SUNDAY

Start 10:00

End 14:00

Start

End

Will the sale of alcohol be for consumption:

- ☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Continued from previous page...

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number
(if known)

Issuing licensing authority
(if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☒ Electronically, by the proposed designated premises supervisor
- ☐ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Continued from previous page...

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start 09:00

End 23:00

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start 09:00

End 23:00

Start

End

WEDNESDAY

Start 09:00

End 23:00

Start

End

THURSDAY

Start 09:00

End 23:00

Start

End

FRIDAY

Start 09:00

End 23:00

Start

End

SATURDAY

Start 09:00

End 23:00

Start

End

SUNDAY

Start 10:00

End 14:00

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The Licensee, that is the person in whose name the premises licence is issued, shall ensure that all times when the premises are for any licensable activity, there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder. The Licensee shall ensure that all staff will undertake training in their responsibilities in relation to the sale of alcohol, particularly with regard to drunkenness and underage persons. Records will be kept of training and refresher training.

b) The prevention of crime and disorder

Any incidents of a criminal nature that may occur on the premises will be reported to the Police.

The Licensee will install comprehensive CCTV coverage at the premises and it is operated and maintained at the premises.

The CCTV system shall conform to the following points:

1. Cameras must be sited to observe the entrance and exit doors both inside and outside.
2. Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification.
3. Cameras viewing till areas must capture frames not less than 50% of screen.
4. Cameras overlooking floor areas should be wide angled to give an overview of the premises.
5. Be capable of visually confirming the nature of the crime committed.
6. Provide a linked record of the date, time and place of any image.
7. Provide good quality images –colour during opening times.
8. Operate under existing light levels within and outside the premises.
9. Have the recording device located in a secure area or locked cabinet.
10. Have a monitor to review images and recorded picture quality.
11. Be regularly maintained to ensure continuous quality of image capture retention.
12. Have signage displayed in the customer area to advise that CCTV is in operation.
13. Digital images must be kept for 31 days.
14. Police will have access to images at any reasonable time.
15. The equipment must have a suitable export method, e. G. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy, if this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police on request.

c) Public safety

Appropriate fire safety procedures are in place including fire extinguishers (foam, H2O and CO2), fire blanket, internally illuminated fire exit signs, numerous smoke detectors and emergency lighting (see enclosed plan for details of locations). All appliances are inspected annually.

Continued from previous page...

All emergency exits shall be kept free from obstruction at all times.

d) The prevention of public nuisance

All customers will be asked to leave quietly.

Clear and legible notices will be prominently displayed to remind customers to leave quietly and have regard to our neighbours.

e) The protection of children from harm

The licensee and staff will ask persons who appear to be under the age of 25 for photographic ID such as proof of age cards, the Connexions Card and Citizen Card, photographic driving licence or passport, an official identity card issued by HM Forces or by an EU country, bearing the photograph and date of birth of bearer.

All staff will be trained for UNDERAGE SALES PREVENTION regularly.

A register of refused sales shall be kept and maintained on the premises.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK (please see note below about which sections of the passport to copy).
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.**
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or **reasonable evidence** that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

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In terms of specific regulated entertainments please note that:

- **Plays:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

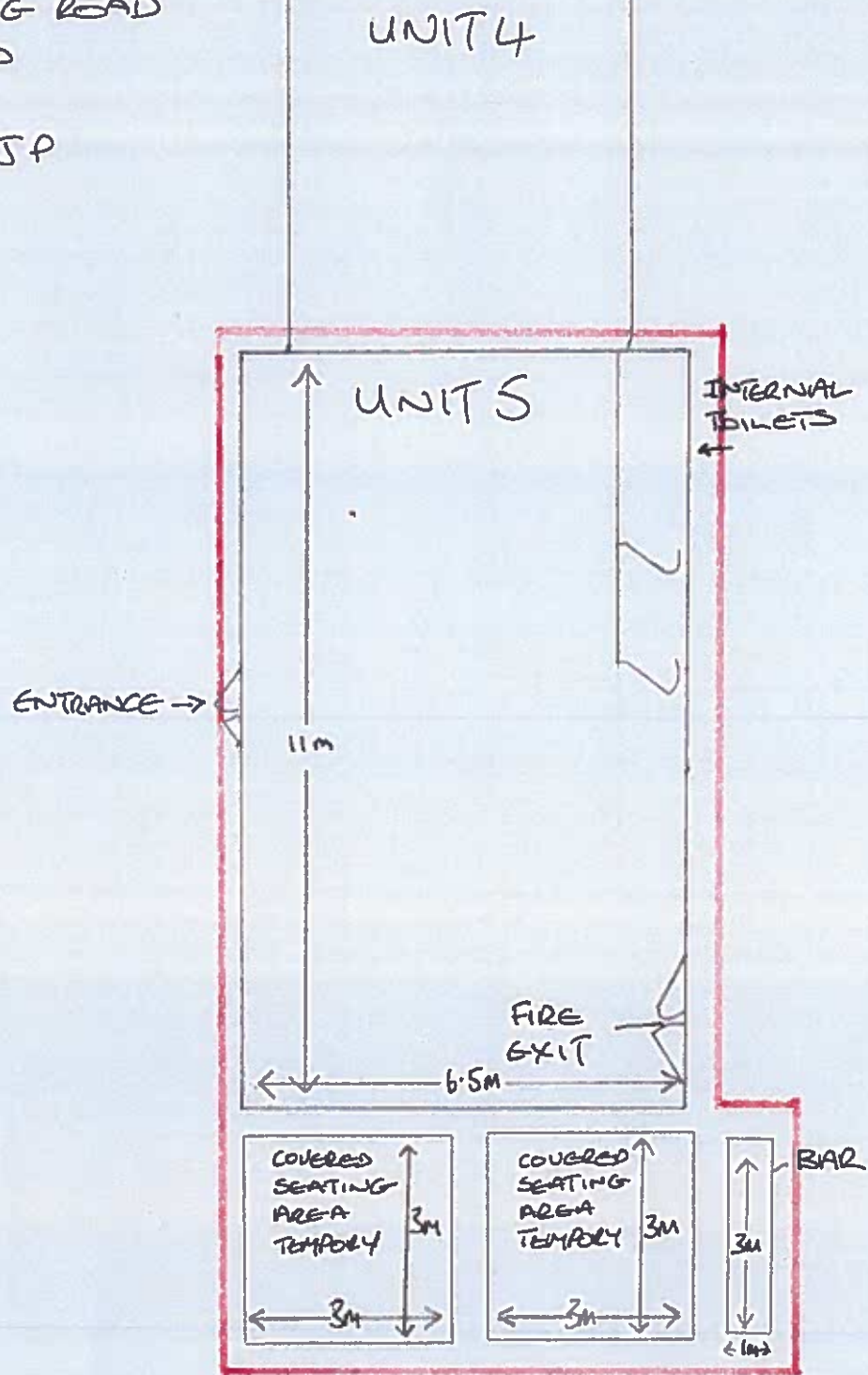
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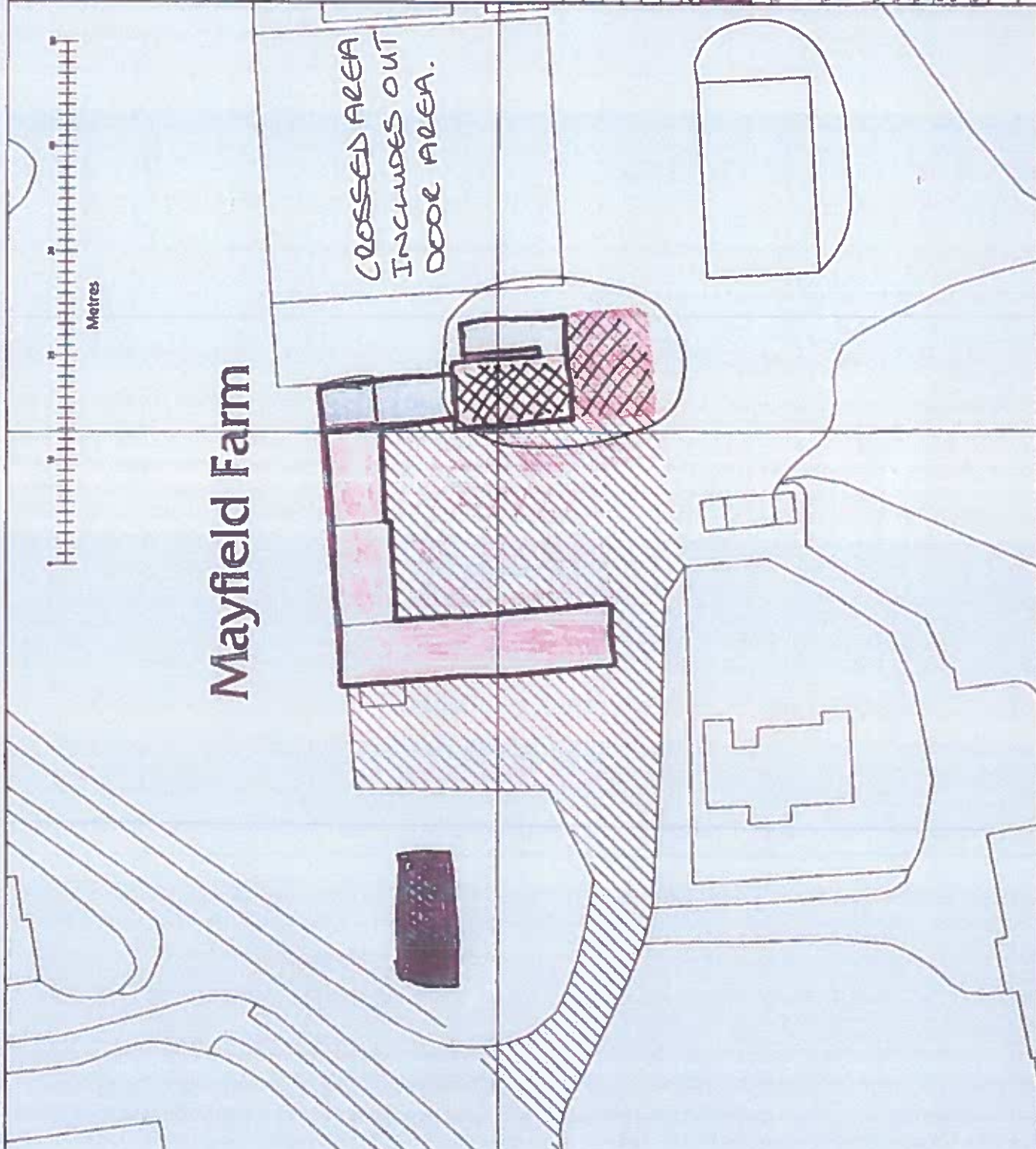
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1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Next >

1/100 SCALE
UNIT 5
MAYFIELDS FARM
SHEERING ROAD
HARLOW
ESSEX
CM17 0JP

06/10/2020





Mayfield Farm

Notes: KEY

UNITS 1-3

UNIT 4

UNIT 5

PARKING JUST FOR BAKERY + CAFE

SHARED PARKING



A		POST CODE	
Address	Unit	Address	Unit
<h2>SWORDERS</h2> <p>AGENTS FOR THE CONSTRUCTION OF BUILDINGS</p>			
<p>BUILDINGS AT MAYFIELD FARM</p>			
<p>UNITS 1, 2, & 3 THE BAKERY</p>			
Area	1 m ²	Perimeter	m
Colours	CLAS	PERMAN	RC
<p>REMARKS: CHARGED SURFACES - Agitated Concrete - Reinforced</p>			
<p>THE CONTRACTOR, HAZARD HILL, UNIT 1, MAYFIELD FARM, UNIT 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 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Consent of individual being specified as Premises Supervisor

Name of premises supervisor Jason Drage of

Hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for a premises license for Churchgate Farm foods at Unit 5 Mayfields Farm, sheering road, harlow essex, cm17 0jp.

And any premises license to be granted or varied in respect of this application made by Jason Drage concerning the supply of alcohol at Unit 5 mayfields farm, sheering road, harlow, essex cm17 0jp.

Personal license

Licensing authority Harlow Council

Signed

Name Jason Drage

Date 05/10/2020

The Order came into effect on 8th October 2020 or until the works have been completed, whichever is the earlier.

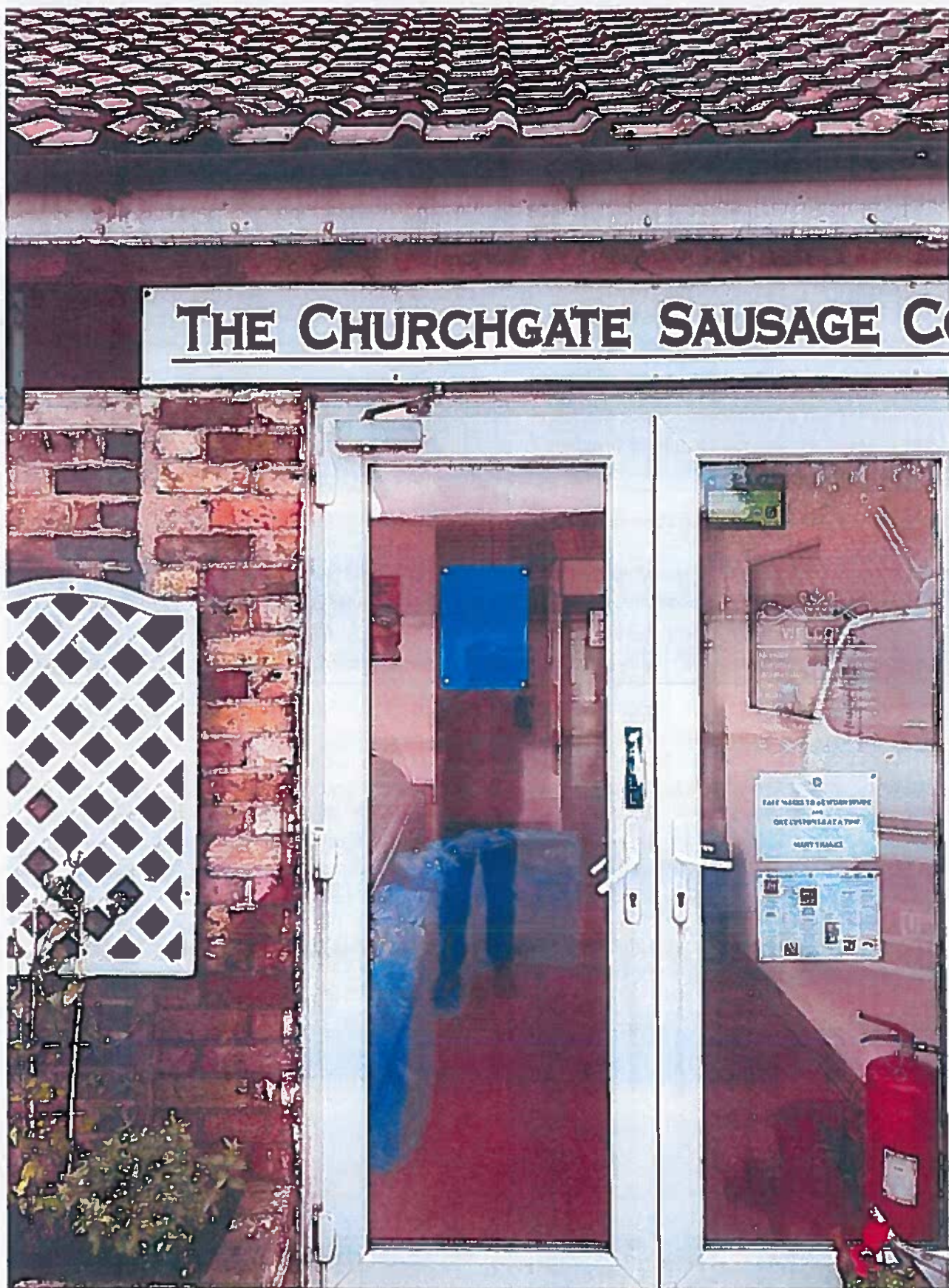
Notice of Application for a New Premises Licence under the Licensing Act 2003

Notice is given this day 7th October 2020 that Churchgate Farm Foods of Unit 5 Mayfields Farm Sheering Road, Harlow, Essex, CM17 0JP has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of Unit 5 Mayfields Farm, Sheering Road, Harlow, Essex, CM17 0JP. The proposed licence is for: The Sale by Retail of Alcohol Monday to Saturday 09.00 – 23.00, Sunday 10.00 – 14.00 on and off the premises, The Provision of Recorded Music Saturday 10.00 – 18.00, Sunday 10.00 – 14.00 indoors only. The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council Civic Offices, High Street, Epping, Essex, CM18 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000).



Kind Regards

Jason Drage



Debbie Houghton

From: Garry <
Sent: 10 October 2020 16:23
To: Licensing
Subject: Representation to a License application made on 7 October 2020

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Sirs,

I have received notification of an application for the sale of Alcohol and the provision of Recorded Music outside the premises of The Churchgate Sausage Company, Mayfield Farm, 136 Sheering Road, Sheering, Harlow, Essex CM17 0JP.

I wish to state my objections to the application for the following reasons;

The premises is housed in a small courtyard which is shared with The Mayfield Farm Bakery. The Bakery is very popular and the staff has been very responsible in applying social distancing rules during the current COVID 19 pandemic. This has meant only one person at a time entering the bakery and other customers queueing at a safe distance in the courtyard. It would not be right to have the Sausage shop customers congregating in the courtyard eating, drinking and listening to recorded music after their purchases.

The Bakery has a small café with 4 benches situated in the courtyard. This attracts families, passing cyclists and walkers whom stop for light refreshments (coffee/snack) and a chat. It would not be safe to have the Sausage shop customers also socialising in the same space. Particularly having to listen to recorded music.

The Bakery and Sausage shops are situated in a small quiet residential area. The Bakery closes at 4pm and does not impinge on the lives of local residents. Having a venue staying open until 23.00 on a Saturday and 10.00pm On a Sunday would have an adverse effect on the peace of the neighbourhood. The residents in the main are Senior Citizens who I feel would not appreciate having to listen to recorded music.

The entrance to the farm is on an incline and is directly opposite to 6 residential properties. Should vehicles leave the farm after dark, headlights will be directed at bedroom windows.

I appreciate being given to opportunity to express my opinions on the proposal.

Yours faithfully,

G .Slark

*Sheering Road
Sheering
Harlow*

Debbie Houghton

From: Peter Barnes <
Sent: 10 October 2020 18:45
To: Licensing
Subject: Licence Application for Churchgate Farm Foods Limited
Attachments: Report of Environmental Impact of Off-Licences on Residential Areas..pdf

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Sirs

I have received a letter from you dated 7 October 2020 regarding an Alcohol Licence Application made by Churchgate Farm Foods Ltd for its premises at Mayfield Farm, 136 Sheering Road, Harlow, Essex CM17 0JP.

My name is Peter Barnes, and I live at Sheering Road, Harlow, Essex and my house is directly opposite to the entrance to Mayfield Farm.

I am not quite sure what the 'provision of recorded music' means, and I therefore would rather not comment on that at the moment, however in respect of the proposal for an alcohol licence on the premises and an alcohol off-licence to be allowed at the Churchgate Sausage Company premises at Mayfield Farm, I must and do make a strong representation against such a Licence being granted.

Of particular concern is the fact that the proposed hours of business of the on-licence and off-licence are from 9.00 am to 11.00 pm from Monday to Saturday inclusive.

In my view, allowing such an on-licence and off-licence to exist at all will almost inevitably result in many problems, and these problems will be exacerbated by allowing an on-licence and off-licence to remain open until 11.00 pm, Monday to Saturday.

My representation against the alcohol on-licence and off-licence is on the grounds of the prevention of crime and disorder, Public Safety, the prevention of public nuisance, and the protection of children from harm.

A major Report (An Investigation into the Environmental Impact of Off-license Premises on Residential Neighbourhoods - which is attached to this e-mail) has shown that off-licences attract many forms of physical incivility, including graffiti, attacks on shop staff, intoxicated and anti-social customers, the possibility of other drug use and trade outside the premises by customers attracted to the off-licence premises, excessive noise and careless and reckless driving. In addition a major problem was found relating to detritus (including broken glass, empty plastic containers, or even drug use detritus) found lying in the residential communities nearby (which obviously was both a major Public Safety and a major environmental concern). It was found that any features that might encourage alcohol-related and/or drug related incivilities within residential communities should be removed to avoid any of partially hidden 'shelters' near off-sales premises. Another major problem was the propensity for under-age drinkers to be attracted to off-licences, and the pressure being put on adults to buy alcoholic drink for underage drinkers. It may be worth reflecting on the fact that in the Daniels Report, 2004 (referred to in the attached Report) it was stated that "In Cumnock, Ministers were told, to applause from the audience, that 'off-licenses were the single largest contributory factor' [in anti-social behaviour]".

Based upon the above, and based upon my own experience of life, my concerns regarding granting the alcohol licence requested, are therefore well founded.

In more specific terms, in respect of the proposal to have an alcohol on-licence and off-licence at Mayfield Farm, the following very important points must be taken into account.

1. Locally, Marsh Lane was well known as being a location where drug use took place in the late evenings. Now that the new Development along Gilden Way has made it more difficult for this to be carried out without being seen, the Mayfield Farm location would act like a magnet to people who wish to partake in drug use or in trading drugs.

2. Being 'out of the way' there is a great risk that anti-social behaviour will occur in or around the Mayfield Farm site. This would greatly increase the likelihood of crime and disorder, would have an effect on Public Safety, and would likely cause a public nuisance.

3. As part of the new M11 Link Road, there is due to be an enclosed acoustic barrier put in front of the properties from 119 to 127 Sheering Road, forming a new 'dead end' road. Clearly, that barrier would be a perfect concealment point for intoxicated and anti-social customers to let their steam off, for graffiti to take place, for underage drinking activities to take place, and for drug use and possibly drug trading to take place. This must not be allowed to happen.

4. The entrance to and exit from Mayfield Farm will be directly onto the new M11 Link Road, and the increased (possibly carelessly and/or recklessly driven traffic) must be a major concern regarding Public Safety. It would be an accident waiting to happen, and it would be ridiculous if an off-licence was permitted at Mayfield Farm in the knowledge of the vastly increased traffic risks.

5. The probability of drink and drug detritus will cause both major safety and environmental problems. There are many children that have moved into the new Development along Gilden Way, and if this detritus occurs (which is almost inevitable) we will not be protecting those children (or other children and/or adults) from harm.

For all of the above reasons, I strongly oppose the Licence Application that has been made by Churchgate Farm Foods Ltd in respect of its premises at Mayfield Farm.

Please acknowledge receipt of this e-mail.

Thank you.

Regards

Peter Barnes

Debbie Houghton

From: Chris Collins <
Sent: 22 October 2020 09:45
To: Licensing
Subject: Alcohol Licence Application - The Churchgate Sausage Company

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good morning

I am writing regarding the alcohol and music licence application by The Churchgate Sausage Company at Mayfield Farm, Sheering Road, Harlow.

I live on Sheering Road, opposite Mayfield Farm and I am familiar with the operation of the Company.

In addition to the Company's main business of making and selling gourmet sausages, on occasional weekends, they operate a barbecue outside of the premises during normal shop opening times. Whilst I could understand alcohol being offered during this activity, I can see no reason whatsoever to permit the sale of alcohol seven days per week, and up to 11pm.

Mayfield Farm comprises a number of former farm buildings. It is deserted at nights. It is easy to imagine groups of intoxicated people causing mayhem there and spilling out on to what soon will be a major trunk road to the M11 both on foot and in vehicles. The current planning consent for the new M11 link road provides no pedestrian access to Mayfield Farm.

The possibility of drivers under the influence of alcohol and intoxicated pedestrian wandering into the main road would appear to constitute both a public nuisance and a serious road safety risk and I therefore object to the application.

An application for a music licence for indoors only is questionable. The premises are barely big enough for making purchases from the counter so I suspect that the intention is to play the music at sufficient volume for the 'benefit' of the customers at the barbecue and this will affect the neighbourhood.

I am pleased to say that the business appears to be thriving and I can see no justification for the granting of a licence that is likely to cause both a nuisance to the neighbourhood and a potential road safety risk.

Kind regards

Christopher Collins
Sheering Road

Debbie Houghton

From: Ronan McManus 42080692 <Ronan.McManus@essex.police.uk>
Sent: 08 October 2020 15:09
To: Debbie Houghton
Subject: RE: Proposed DPS Mr Jason DRAGE Churchgate farm Foods , Maysfield farm
Attachments: RE: Licence application

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good afternoon Debbie ,

Please see that attached conditions that have been agreed with the applicant .

I have included the email chain .

If the following conditions can be added :

- During the hours of business CCTV system operator is available who is able to replay and export recordings .
- Staff training register is maintained at the premises and made available for inspection .

If these are added Essex police have no further representations to make .

Thank you



Ronan McManus (80692)
County Licensing Officer
☎ (Ext: 406363) ☎ 07815 000889
📍 Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

From: Debbie Houghton <doughton@eppingforestdc.gov.uk>
Sent: 07 October 2020 13:27
To: Ronan McManus 42080692 <Ronan.McManus@essex.police.uk>
Subject: RE: Proposed DPS Mr Jason DRAGE Churchgate farm Foods , Maysfield farm

Good afternoon Ronan,

Not sure why you didn't get the whole application as everyone else did but I have attached it for you



Miss Debbie Houghton
Licensing Officer
Licensing Team,
Commercial and Regulatory Directorate
Tel: 01992 564336 remotely working until further notice
E-mail: doughton@eppingforestdc.gov.uk

From: Ronan McManus 42080692 [<mailto:Ronan.McManus@essex.police.uk>]
Sent: 07 October 2020 13:25
To: Debbie Houghton
Subject: RE: Proposed DPS Mr Jason DRAGE Churchgate farm Foods , Maysfield farm

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good afternoon Debbie ,

I've only had the DPS request through . I note the venue is a Harlow address , would it come through from them ?



Ronan McManus (80692)
County Licensing Officer
☎ (Ext: 406363) ☎ 07815 000889
📍 Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

From: Debbie Houghton <dhoughton@eppingforestdc.gov.uk>
Sent: 07 October 2020 13:15
To: Ronan McManus 42080692 <Ronan.McManus@essex.police.uk>
Subject: RE: Proposed DPS Mr Jason DRAGE Churchgate farm Foods , Maysfield farm

Good afternoon Ronan,

Is this response to the whole new application or just the fact of the DPS,
Thanks
Debbie

*Miss Debbie Houghton
Licensing Officer
Licensing Team,
Commercial and Regulatory Directorate
Tel: 01992 564336 remotely working until further notice
E-mail: dhoughton@eppingforestdc.gov.uk*

From: Ronan McManus 42080692 [<mailto:Ronan.McManus@essex.police.uk>]
Sent: 07 October 2020 13:12
To: Licensing
Subject: Proposed DPS Mr Jason DRAGE Churchgate farm Foods , Maysfield farm

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good afternoon ,

Re the above proposed DPS on a new application . Essex Police have no representations to make .



Ronan McManus (80692)
County Licensing Officer
☎ (Ext: 406363) ☎ 07815 000889
📍 Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

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Debbie Houghton

From: jason@churchgatesausage.co.uk
Sent: 08 October 2020 12:17
To: Ronan McManus 42080692
Subject: RE: Licence application

Good Afternoon Ronan

These terms are acceptable to me and I will ensure they and all others are enforced, thanks for your help.

Kind Regards

Jason Drage
MD

From: Ronan McManus 42080692 <Ronan.McManus@essex.police.uk>
Sent: 08 October 2020 10:44
To: jason@churchgatesausage.co.uk
Subject: Licence application

Good morning Jason ,

Thank you for your time this morning . I have reviewed your application and my only observations were :

- During the hours of business CCTV system operator is available who is able to replay and export recordings .
- Staff training register is maintained at the premises and made available for inspection .

If these are acceptable to you can you reply to that affect please .

Thank you



Ronan McManus (80692)
County Licensing Officer
☎ (Ext: 406363) ☎ 07815 000889
📍 Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

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Essex County Fire & Rescue Service

Jo Turton
Chief Fire Officer / Chief Executive

Jason Drage
Churchgate Farm Foods
Unit 5 Mayfield Farm
Sheering Road
Sheering
Harlow
CM17 0JP

North West Group Service Delivery Point
Harlow Fire Station
Fourth Avenue
Harlow
CM20 1DU

Enquiries to: Geoff Marler Fire Safety Officer
T: +44(0) 1376 576800
northwestgroup@essex-fire.gov.uk

Our Ref: 27746
Date: 12 October 2020
Email to: jason@churchgatesasuage.co.uk

LICENSING ACT 2003

THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005

Premises: Unit 5 Mayfield Farm Sheering Road Sheering Harlow CM17 0JP

I refer to your recent application made under the Licensing Act 2003.

Essex Police, Fire and Crime Commissioner Fire and Rescue Authority (hereafter called "the Authority") has now audited the application and is of the opinion, taking into consideration the information submitted, that you do not anticipate any additional risk to the public as a consequence of the proposed application being approved.

As a result, the Authority does not propose to carry out an inspection of the premises at this time. You are reminded that the siting of any tables, chairs etc. should not obstruct any Fire Hydrants or signage indicating their whereabouts, nor should any means of escape doors or escape routes be obstructed.

It is brought to your attention that these premises come under The Regulatory Reform (Fire Safety) Order 2005 (The Order) and have now been entered on the Service Risk Based Inspection Programme. As a result, an announced audit may be carried out.

The inspection will be focused upon your site-specific fire risk assessment. You will have to demonstrate to the Inspecting Officer that you have implemented suitable and sufficient measures to satisfy the requirements of The Order.

For technical detail and guidance, you are strongly advised to purchase the guidance document from the list attached to this letter. Alternatively, these can be viewed online at <https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>. When purchasing or installing equipment, compliance with the relevant British Standard is normally taken as being adequate. Should the issues set out in this report require major changes or costs, then you are advised to take professional advice before proceeding.

The Authority will pursue contraventions of the Order to a satisfactory conclusion: this may include enforcement action being taken proportional to the circumstances. Further, should a fire safety concern arise that is not subject to the provisions of The Order but does / will impact on the Licensing Act objective for public safety that cannot be satisfactorily resolved, it is likely to result in a request for a review of the licence being made by the Authority.

If you require further information regarding this or any other fire precautionary matter, please contact the above named Officer quoting our reference number.

Yours faithfully,

Geoff Marler
Protection

Cc: dhoughton@eppingdc.gov.uk